



DEPARTMENT OF THE AIR FORCE  
OFFICE OF THE UNDERSECRETARY  
WASHINGTON DC

SEP 15 2004

Chief Information Officer

MEMORANDUM FOR ALMAJCOM-FOA-DRU/CV

FROM: AF-CIO  
1155 Air Force Pentagon  
Washington, DC 20330-1155

SUBJECT: FY04 End-of-Year Purchasing of Mainstream Desktop/Laptop Computers

REFERENCE: IT Commodity Council (ITCC) Policy Memorandum 04-01,  
Mandatory Desktop/Laptop Strategy

In support of referenced policy memo, the ITCC selected two vendors to provide discounted prices for mainstream desktops and laptops to meet your FY04 end-of-year requirements. CDW-G was selected to provide the mainstream desktop, expandable mini-tower, and mainstream notebook computers. GTSI, a small business, was selected to provide the lightweight laptop computers. Price savings for the four configurations range from 30-35 percent below retail pricing. Your MAJCOM ITCC representatives deserve appreciation for their efforts in this Quarterly Enterprise Buy (QEB) opportunity.

This final FY04 QEB allows for direct ordering of these computers through AFWay using competitively established prices available through 30 Sep 04. No further competition is required. The pricing was based on a leveraged purchase of over 16,000 computers across eight MAJCOMs and several other Air Force organizations. Those organizations that submitted QEB computer orders during the August ordering period must submit funding to HQ SSG by 20 Sep 04. Configurations, pricing, and purchasing instructions can be found at the AFWay website (<https://afway.af.mil>) under "Year End Computer Buy Configurations and Pricing." Government Purchase Cards may be used for these purchases in accordance with AFI 64-117. In accordance with referenced policy memo, all mainstream desktop and notebook computers must be purchased via AFWay, either: 1) from the vendors identified above or 2) from small businesses. Deviations from the mainstream configurations for desktop/laptop purchases require MAJCOM or functional CIO approval.

This is an AF-CIO and SAF/AQC coordinated memo. For questions pertaining to this memo, please contact Mr. Ken Heitkamp, (AF-CIO/L), 334-416-4405, (DSN 596), [Kenneth.Heitkamp@pentagon.af.mil](mailto:Kenneth.Heitkamp@pentagon.af.mil). For assistance with contracting or ordering, contact the HQ SSG Co-op Desk at [ssg.coop.desk@gunter.af.mil](mailto:ssg.coop.desk@gunter.af.mil) or Major Bergo, (SSG/AQIH), 334-416-2312, (DSN 596), [kurt.bergo@gunter.af.mil](mailto:kurt.bergo@gunter.af.mil). For AFWAY questions, contact the SSG Field Assistance Branch at 334-416-5771, option 1, 1, 5, (DSN 596).

  
JOHN M. GILLIGAN  
Chief Information Officer

cc:  
CIO EXCOM Members  
MAJCOM/SC/LGC/FM